

Agenda
Thursday, February 5th, 2015
12:30-1:45PM
Cheng Library, Reference Conference Room (107H)

Present: Broome, Joachim, Lim

Absent: Beal, Koo, Mulrine

I. Fall 2014 Election:

- a. Discussed issues and concerns addressed during the Fall semester election. The resolution of each issue will be documented in an Elections handbook (see below).

II. Election Procedures:

- a. Transparency of Results

A question was raised regarding the distribution of election results. During the Fall 2014 election, a request for vote tallies was made by a candidate. This request was ultimately approved by the Executive Council, but the question remains as to how this should be handled in the future.

- b. Union Representation/Participation

Many of the concerns during the Fall 2014 election were raised by the Union. Therefore, it was proposed that we explore mechanisms for soliciting feedback from the Union during the often limited time between election weeks.

- c. Timing of Election Period

There are a number of issues involving the timing of elections, including:

- i. Shortening the election period by combining the Withdrawal/Biography period with the Second Round Nominations. This system is already in use with the Career Development Committee election, conducted by the AFT;
- ii. Providing additional time at the end of the Withdrawal/Biography period to allow for adequate review before the start of the election;
- iii. Adhering to the By-Laws which state that the final slate of candidates will be distributed "no later than 2 working days before the election." Given past practice, there is only about 24 hours between the completion of the Withdrawal/Biography period and the start of elections.

III. Handbook & Scripted Emails

- a. We have been charged by the Executive Council to compile a procedural handbook for conducting the various elections. Joachim will create a draft document to be reviewed by the Council and Executive, prior to the Spring 2015 election period.

IV. Old Business:

- a. Email Lists

As noted during our September meeting, lists of eligible voters and their emails are

currently created by the Library. It is strongly suggested that this task be taken over by Human Resources. The Elections Council will gladly work with Human Resources to ensure that the proper criteria are used.

b. **By-Law Changes**

Broome provided an update on the proposed By-Law change, removing the need for paper ballot elections for uncontested Executive Council seats. This motion, having made it through the first review, did not pass. Therefore, the Spring 2015 elections will be conducted as they have been previously.

V. Spring Elections

The following dates have been proposed for the Spring 2015 elections:

a. **Departmental Representatives**

- i. Proposed Election Dates: 3/24 – 4/21
- ii. Will not conflict with Spring Break or last Senate Meeting.
- iii. Broome will oversee the process during Joachim's absence, 3/23-3/30.

b. **Senate Council Election:**

- i. 4/28 Senate Meeting
- ii. Volunteers will be solicited closer to the actual date

VI. Other Business:

- a. Due to the earlier than normal announcement of Sabbatical recipients during the Fall 2014 semester, it was agreed that the council will need to meet by mid-September to prepare for the Fall elections.
- b. Fall elections will need to be held in early October to ensure that the Sabbatical Committee is elected and able to review candidate applications before their deadline.
- c. We propose that elections begin on October 6th, 2015.