

William Paterson University of New Jersey
Advisement and Registration Council Meeting
Minutes for September 26, 2012 Paterson Room, Cheng Library

Present: Valeriya Avdeev, Michael Boroznoff, Jyoti Champanerkar, Tom Fallace (co-chair), Tina Leshner, Esther Martinez (co-chair), Glen Sherman,

Guests: Diane Falk

Excused: Victoria Wagner

The meeting was called to order at 10:05

- 1) The agenda was approved. Minutes for April 19, 2012 meeting were approved.
- 2) D. Falk delivered charges for Advisement and Registration Council for 2012-2013 as approved by the faculty senate:
 1. Evaluation of new advising system including faculty and student input; work with Advisement Center and other relevant offices to insure all degree programs and majors are accurate. Discussion of a broad model for advisement at WPU.
 2. Chairs must now close under enrolled courses in August prior to the last in-person registration for transfer students thereby having fewer options for these students. Work with Registrar's Office to resolve this conflict.
 3. Discuss possibility of having an open forum on advisement
 4. Last date to drop classes is currently in the middle of the semester. Determine the policy at other colleges/universities and make a recommendation if the current date is appropriate for WPU.
 5. Banner needs to be able to block students from enrolling in GE courses that they've already taken when there was a change of title and/or number when course was approved for UCC-
 6. Follow up on previous charges including advisor training and support as well as assignment of students to advisors and revitalizing Master Advisor program declaration of minor online

Each charge was discussed in turn. M. Boroznoff said that he would talk to Nina Trelisky about moving the last date of in person registration to a date before cut off for automatic drop of adjunct classes

M. Boroznoff mentioned the need for better coordination between degree audits and the implementation of new programs and policies

G.Sherman briefly shared results of his assessment of new freshmen advisors and suggested that faculty who advise freshmen also be assessed. M. Boroznoff added that the prepackaged registration of freshman has been much easier than past years by working with the new freshman advisors.

D. Falk thanked the committee for their time and work.

2) Election of new chairs. T.Fallace nominated V. Avdeev for co-chair and M. Boroznoff nominated E. Martinez for co-chair. Both were seconded and they were voted unanimously as co-chairs.

Both co-chairs expressed willingness to serve on the Blue Ribbon committee on advising if asked.

3) New Business: Discussion of changes to advisement

M. Boroznoff shared brief history of advising at WPU, including the different approaches that were tried through then years. The use of professional advisors had not been done until recently.

The council discussed whether to issue a resolution about faculty governance or to clarify language in the resolution passed by the senate.

G. Sherman gave a plea for the A & R council to tackle advising holistically.

Motion to support the resolution (unchanged) passed by the Faculty Senate on Sept 25 was unanimously passed.

The meeting adjourned at 11: 40 pm. Next meeting will be Wed, Oct 17 at 12:45.

Respectfully submitted,

Thomas Fallace

September, 26, 2012