

Senate Budget & Planning Council
Minutes for Oct. 10, 2012
Paterson Room, Cheng Library

Members present: B. McClosky, D. Potacco, P. Theus, H. Wilder, R. Soto, R. Fosberg, S. Bolyai (administrative rep)

Excused: D. Miller, R. Bartone

Meeting convened: 9:30 am

1. Diane Falk Romaine, Faculty Senate Vice Chair, formally presented the council with the 2012-2013 charges below and reviewed them with the council. Particular attention should be paid to how the council can help faculty be involved in the budgeting process as determined by the Strategic Plan implementation plan.
 1. How the Strategic Plan relates to budgeting process and faculty involvement
 2. Provide faculty input on allocation of funds for budget
 3. Participate in development of facility plans as related to academic areasFalk Romaine also suggested that the council get in touch with the Facilities Advisory Committee since projects such as the Academic Zone Plan have a large impact on the budget. H. Wilder will contact J. Strasser, who is a faculty member on that committee.
2. Minutes from April 3, 2012 meeting were approved.
3. H. Wilder was nominated to chair the council. All were in favor.
4. S. Bolyai reported that an Executive Summary from all the Implementation Plan teams was to be prepared in the next few weeks. The Committee 2022 will have the input from all the implementation plan teams coalesced by this winter, around the same time that planning will start for the 2014 budget.
5. S. Bolyai reported that the parking garage will be paid for by bonds, as a public-private partnership would not be feasible. Currently, WPU has a very good rating.
6. The bond issue on the NJ state ballot was discussed. Currently most NJ voters do not know anything about it, so a campaign is being kicked off to help publicize the need for this issue to pass. If it does, WPU will get a share of \$750M (divided between either 8 or 9 colleges, depending on whether Rowan will be considered a research institution, and possibly based on enrollment counts). Even if it does not pass, WPU will get a share of \$500M to use for renovations, etc. – this money was already approved by the state.
7. S. Bolyai will be presenting the current (2013) budget at a Town Council meeting on Oct. 11. The budget is also online at <http://www.wpunj.edu/budget/assets/operating-budget/FY13-Budget-Book/fy2013-operating-budget.dot> (you will be prompted to log in to the intranet).
8. S. Bolyai reported that the Budget dept. will start planning the budget that is to be sent to the state in November. Planning for the internal budget will begin in January, and will follow the process whereby departments submit requests through their chairs to the deans, which then get sent on to the Provost's office. A similar process works for administrative departments. This will start sometime in March but requests will need to be aligned to the implementation plan. H. Wilder suggested that one of the first action items the council might take would be to hold a workshop or similar event in order to

help faculty understand how their budget requests need to be in line with implementation plan items.

9. It was generally agreed that Wednesdays at 9:30-10:30 worked for most members. The next meeting will be on **Wednesday, November 7, at 9:30 in the Paterson Room.** Council members were asked to bring ideas for activities that the council could get started on which addressed the 2012-2013 charges.

Meeting adjourned: 10:30am

H. Wilder, Minute taker