

Senate Budget & Planning Council
Minutes for January 22, 2013
Paterson Room, Cheng Library

Members present: B. McClosky, D. Potacco, P. Theus, H. Wilder, S. Bolyai (administrative rep)
Absent: D. Miller, R. Bartone, R. Soto (contributed virtually), R. Fosberg

Meeting convened: 3:40pm

1. Minutes from October 10, 2012 meeting were approved.
2. The upcoming info-session to be presented at the Chairs' Council was discussed. This will take place at 3:30 on Wednesday, February 6th. Kate Makarec (chair of the council) will let us know the room once she has it booked.
 - S. Bolyai shared the handout that Pam Winslow (from the Budget office) will present. It was suggested that Pam post a blank template worksheet and a sample budget worksheet be available on the Budget intranet (<http://www.wpunj.edu/dotCMS/login?referrer=/budget/budget-development.dot>).
 - H. Wilder will work on two examples (one good, and one bad) on how budget items should be tied to specific strategic plan outcomes. She will also bring copies of this year's budget for each college/department (also available on the budget intranet site).
 - Deans must submit their budget requests by March 1st, therefore departments need to get their requests in to their deans before then.
 - Budget & Planning Council members are asked to attend the Feb. 6th meeting to reinforce the role of the council (and meet one of our standing charges), and in general support colleagues in the colleges/organizations they represent in this matter.
3. The recently-approved state bond for higher education was discussed. S. Bolyai explained that there would be \$247M that would be distributed amongst the non-research NJ public universities (based on a competitive grant proposal process) and another \$500M to be distributed amongst all NJ public higher education institutions (again based on a competitive grant proposal process). STEM- and workforce development-related proposals will stand the best chance of being funded and Bolyai is planning to meet with the Deans to discuss possibilities.
4. Moody's recent downgrading of the higher education sector (as a whole) to 'negative' was discussed. S. Bolyai believes that this will not affect WPU, as the university recently was rated 'stable'.
5. It was generally agreed that Tuesdays at 3:30-4:30 worked for most members. (It is noted that R. Soto teaches at that time but that others had responded on Doodle that this was a good time.)

Meeting adjourned: 4:30pm

H. Wilder, Minute taker