

<p>Graduate Handbook Department of Music William Paterson University 2014-2015</p>

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PROGRAMS AREAS, MASTER OF MUSIC (M.M.)

William Paterson University currently offers four concentrations, or areas, for a Master of Music degree: Jazz Performance, Jazz Arranging/Composition, Music Education, and Music Management.

All of the Master of Music areas consist of 36 credits. Required and elective M.M. credits are taken from within the student's concentration. Program requirements and electives can be found on the Graduate Catalog and the Music Department websites. Students should consult with their area coordinators about enrollment and course availability.

Graduate Catalog <https://wpconnect.wpunj.edu/catalog/?level=GR>

Music Department Graduate Programs <http://www.wpunj.edu/coac/departments/music/graduate>

GRADUATE PROGRAM DIRECTOR AND AREA COORDINATOR CONTACT INFORMATION

NOTE: Area coordinators serve as academic advisors for their area.

Graduate Program Director	<u>Dr. Timothy Newman</u>	973-720-2373	<u>newmant@wpunj.edu</u>
<u>Area Coordinators:</u>			
Jazz Performance	<u>Dr. David Demsey</u>	973-720-2268	<u>demseyd@wpunj.edu</u>
Jazz Arranging/Composition	<u>Prof. Peter McGuinness</u>	973-720-3387	<u>m McGuinnessp1@wpunj.edu</u>
Music Education	<u>Dr. Carol Frierson Campbell</u>	973-720-3639	<u>friersoncampbellc@wpunj.edu</u>
Music Management	<u>Dr. Stephen Marcone</u>	973-720-2314	<u>marcones@wpunj.edu</u>
Office of Music Admissions	<u>Dr. Iris Perry</u>	973-720-3466	<u>musicadmissions@wpunj.edu</u>
Office of Graduate Admissions		973-720-3641	<u>graduate@wpunj.edu</u>

AREA CURRICULA REQUIREMENTS

M. M. Jazz Studies

Information about the area requirements can be found on the jazz studies pages of the music department website:

http://www.wpunj.edu/coac/departments/music/graduate/jazz_grad_cur.dot

For information about each particular course:

Jazz Arranging: see the Graduate Catalog at

<https://wpconnect.wpunj.edu/catalog/2013/GR/AC/MUS/MM-MUS-JSA/M-MUSJAZZA/>

Jazz Performance: see the Graduate Catalog at

<https://wpconnect.wpunj.edu/catalog/2013/GR/AC/MUS/MM-MUS-JSP/M-MUSJAZZP/>

M.M. Jazz Performance Curriculum

Courses	Credits
Applied Lessons	12
Ensembles (one per semester)	4
Research Techniques	3
Transcription and Analysis	3
Graduate Seminar	3
Jazz Pedagogy	3
Topics in Jazz History	2
Advanced Jazz Ear Training	2
Entrepreneurship in the Music and Entertainment Industry	2
Performance Practice	2
Masters Thesis or Tribute Recital	0
Performance Recital	0
TOTAL	36

M.M. Jazz Performance Course Sequence

First Year

Fall	Credits
MUSP 5940 Applied Lessons	3
MUSP 5410 Chamber Jazz Ensemble	1
MUSI 5750 Transcription and Analysis	3
MUSI 5740 Advanced Jazz Ear Training	2
Total	9

Spring	Credits
MUSP 5950 Applied Lessons	3
MUSP 5420 Chamber Jazz Ensemble	1
MUSI 5300 Research Techniques	3
MUSI 6780 Topics in Jazz History	2
Total	9

Second Year

Fall		Credits
MUSP 6940	Applied Lessons	3
MUSP 6410	Chamber Jazz Ensemble	1
MUSI 6300	Graduate Seminar	3
MUSI 6760	Performance Practice	2
Total		9

Spring		Credits
MUSP 6950	Applied Lessons	3
MUSP 6420	Chamber Jazz Ensemble	1
MUSI 6700	Pedagogy of Jazz	3
MUSI 6400	Entrepreneurship in the Music and Ent. Ind.	2
MUSP 6000	Masters Performance Recital	0
MUSI 6910	Masters Thesis	0
	OR	
MUSI 6020	Tribute Recital	0
Total		9

M.M Jazz Arranging Courses

Courses	Credits
Arranging Lessons	12
Ensembles (one per semester)	4
Research Techniques	3
Transcription and Analysis	3
The Music and Entertainment Industry	3
Jazz Pedagogy	3
Topics in Jazz History	2
Advanced Jazz Ear Training	2
Entrepreneurship in the Music and Entertainment Industry	2
Topics in Arranging	2
Arranging Recital	0
TOTAL	36

M.M. Jazz Arranging Course Sequence

First Year

Fall		Credits
MUSP 5900	Arranging Lessons	3
MUSP 5410	Chamber Jazz Ensemble	1
MUSI 5750	Transcription and Analysis	3
MUSI 5740	Advanced Jazz Ear Training	2
Total		9

Spring		Credits
MUSP 5910	Arranging Lessons	3
MUSP 5420	Chamber Jazz Ensemble	1
MUSI 5300	Research Techniques	3
MUSI 6780	Topics in Jazz History	2
Total		9

Second Year

Fall

		Credits
MUSP 6900	Arranging Lessons	3
MUSP 6410	Chamber Jazz Ensemble	1
MUSI 6680	Composition for Media	3
MUSI 6770	Topics in Jazz Arranging	2
Total		9

Spring

		Credits
MUSP 6910	Arranging Lessons	3
MUSP 6420	Chamber Jazz Ensemble	1
MUSI 6700	Pedagogy of Jazz	3
MUSI 6400	Entrepreneurship in the Music and Ent. Ind.	2
MUSP 6010	Arranging Recital	0
Total		9

M. M. Music Education

The information below can also be found on the music education pages of the music department website

<http://www.wpunj.edu/coac/departments/music/graduate/gradmusedu.dot>

For information about each particular course, see the Graduate Catalog at

<https://wpconnect.wpunj.edu/catalog/2013/GR/AC/MUS/MM-MUS-EDT/M-MUSEDUC/>

Course	Credits
MUSI 5300 Research Techniques	3
MUSI 5350 Foundations of Music Education	3
MUSI 5580 Music Technology	3
MUSI 5600 Analytical Techniques	3
MUSI 6300 Graduate Seminar/Final Project	3
MUSP XXXX Applied Lesson/Ensemble	3-12
Electives	9-18
TOTAL	36

M.M. Music Education Course Sequence

Full time, first year

Fall

MUSI 5350 Foundations of Music Education#	3
Required courses and/or electives	6

Spring

MUSI 5300 Research Techniques	3
Required courses and/or electives	6

Full time, second year

Fall

MUSI 5580 Music Technology#	3
MUSI 6300 Graduate Seminar	3
Required course and/or elective	3

Spring

Required courses and/or electives	9
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Or suitable alternative, if not available

A 3-year summer/school year course sequence for a student interested in instrumental music education might look like this:

M.M. Music Education Sample Course Sequence

Possible 3-year summer/school year for a student interested in instrumental music

Fall, Year 1		Credits
MUSI 5350	Foundations of Music Education#	1
Total		3
Spring, Year 1		Credits
MUSP 5920	Applied Lessons (or ensemble)#	3
MUSI 6700	Pedagogy of Jazz	3
Total		6
Summer, Year 1		
MUSP 5930	Applied Lessons	3
MUSI 5250	Advanced Instrumental Techniques	3
Total		6
Fall, Year 2		Credits
MUSI 5360	Psychology of Music	3
Total		3
Spring, Year 2		Credits
MUSP 6920	Applied Lessons	3
MUSI 5300	Research Techniques#	3
Total		6
Summer, Year 2		
MUSI 6300	Graduate Seminar#	3
MUSP 6930	Applied Lessons	3
Total		6
Fall, Year 3		Credits
MUSI XXXX	Elective in area of interest	3
Total		3
Spring, Year 3		Credits
MUSI XXXX	Elective in area of interest	3
MUSI 680 or 690	Final Project (Thesis or Lecture Recital)#	0
Total		3
Total credits toward degree		36
#Denotes required course.		

M.M. Music Education
Tentative Graduate Course Listing
Fall 2014

MUSI 5580 Music Technology#
MUSI 6300 Graduate Seminar#
MUSI 5600 Analytical Techniques#
MUSP XXXX Applied Lessons & Ensembles
In- or out-of-department electives as available

Winter 2015

MUSI 5170 History of American Pop Music#

Spring 2015

MUSI 5300 Research Techniques
MUSI 6310 Supervision#
MUSI 6700 Pedagogy of Jazz
MUSI 6400 Entrepreneurship#
MUSI 6610 20th Century Music#
MUSP XXXX Applied Lessons & Ensembles
In- or out-of-department electives as available

Summer 2015

MUSI 5360 Psychology of Music
MUSI 6250 Skills for Advanced Instrumentalists
MUSI 6260 Jazz for Music Educators#
In- or out-of-department electives as available

Fall 2015

MUSI 5240 Marching Band Techniques #
MUSI 5350 Foundations of Music Education#
MUSI 5580 Music Technology#
MUSI 6300 Graduate Seminar#
MUSP XXXX Applied Lessons & Ensembles
In- or out-of-department electives as available

Winter 2016

MUSI 5170 History of Rock Music#

Spring 2016

MUSI 5250 Advanced Conducting#
MUSI 5300 Research Techniques
MUSI 6400 Entrepreneurship#
MUSI 6700 Pedagogy of Jazz
MUSP XXXX Applied Lessons & Ensembles
In- or out-of-department electives as available

Summer 2016

MUSI 5270 Wind Literature#

MUSI 5300 Research Techniques#
MUSI 5350 Foundations of Music Education#
MUSI 5600 Analytical Techniques#
MUSI 6260 Jazz for Music Educators#
In- or out-of-department electives as available

Fall 2016

MUSI 5360 Psychology of Music#
MUSI 5580 Music Technology#
MUSI 6300 Graduate Seminar
MUSP XXXX Applied Lessons & Ensembles
In- or out-of-department electives as available

Winter 2016

MUSI 5170 History of Rock Music

Spring 2016

MUSI 5300 Research Techniques
MUSI 6400 Entrepreneurship#
MUSI 6700 Pedagogy of Jazz
MUSP XXXX Applied Lessons & Ensembles
In- or out-of-department electives as available

Summer 2016

MUSI 5250 Advanced Instrumental Techniques#
MUSI 6260 Jazz for Music Educators#
MUSI 6300 Graduate Seminar#
MUSP XXXX Applied Lessons & Ensembles
In- or out-of-department electives as available

As available

M. M. Music Management

Information about the area requirements can be found on the music management pages of the music department website:

<http://www.wpunj.edu/coac/departments/music/graduate/gradmusman.dot>

For information about each particular course, see the Graduate Catalog at <https://wpconnect.wpunj.edu/catalog/2013/GR/AC/MUS/MM-MUS-MGT/M-MUSMGT/>

The music management concentration provides the student with the entrepreneurial skills to be successful in the contemporary music and entertainment industry. With its connection to New York industry personnel, its objective is to offer the most current information in the classroom and through internships. The music management concentration immerses the music student in the environment of the industry while fostering a clear understanding of the role and needs of managing the artist's revenue streams. Please note that the program is designed primarily for music students who have not earned an undergraduate degree in the music business field. Those graduates who have a music management degree are encouraged to pursue the MBA in Marketing or Entrepreneurship or a law degree.

Music Management Concentration Requirements

- Completion of the 36-credit degree course requirements.
- Satisfactory completion of a comprehensive examination, which carries no course credit and is required of all students.
- Satisfactory completion of an internship.
- A final project, which may consist of a thesis.

Required Courses for Major

ACCT 6060 FINANCIAL AND MANAGERIAL ACCOUNTING 3 Credit Course
MKT 6080 MARKETING MANAGEMENT 3 Credit Course
MUSI 5300 RESEARCH TECHNIQUES 3 Credit Course
MUSI 5400 THE MUSIC AND ENTERTAINMENT INDUSTRY 3 Credit Course
MUSI 5580 MUSIC TECHNOLOGY 3 Credit Course
MUSI 6000 INTERNSHIP/CAPSTONE EXPERIENCE 3 Credit Course
MUSI 6300 GRADUATE SEMINAR 3 Credit Course
MUSI 6400 ENTREPRENEURSHIP IN THE MUSIC AND ENTERTAINMENT INDUSTRY 2 Credits
MUSI 6430 THE CURRENT STATE OF THE MUSIC AND ENTERTAINMENT INDUSTRY 1 Credit
MUSI 6450 ENTERTAINMENT LAW 3 Credit Course
MUSI 6920 MASTER'S THESIS/MUSIC MANAGEMENT 0 Credit Course
ONE ELECTIVE FROM COAC OR COTSAKOS COLLEGE OF BUSINESS 3 Credits

Cotsakos College of Business, Choose two:

ECON 6090 Economic Analysis 3
LAW 7000 Legal Environment of Business 3
MGT 6040 Management Process and Organizational Theory 3
MGT 7790 Seminar on the Problems in International Business 3
MKT 7880 Global Marketing 3
MKT 7900 Consumer Behavior 3
MBA 6100 Multinational Business Environment and Operations 3
MBA 6160 Organizational Behavior and Communication 6

M. M. Music Management

A typical four semester sequence for the music courses. Other credits to be completed from College of Business.

Fall Entrance:

Year One:

Fall
MUSI 5400
MUSI 5580

Spring
MUSI 5300
MUSI 6400
MUSI 6430
MUSI 6450

Year Two:

Fall
MUSI 6320
MUSI 6920

Spring
Elective
MUSI 6000

Spring Entrance:

Year One:

Spring
Elective

Year Two:

Fall
MUSI 5400

Spring
MUSI 5300
MUSI 6400
MUSI 6430
MUSI 6450

Year Three:

Fall
MUSI 5580
MUSI 6000
MUSI 6320
MUSI 6920

APPLIED STUDY

Requirements for applied study are determined according to the student's degree concentration:

<u>Concentration</u>	<u>Required Semesters</u>	<u>Course Numbers</u>
Jazz Studies	4	MUSP 5940, 5950, 6940, 6950
Jazz Arranging/Composition	4	MUSP 5900, 5910, 6940, 6950
Music Education	1 – 4	MUSP 5920, 5930, 6920, 6930
Music Management	0 – 4	MUSP 5920, 5930, 6920, 6930

Music Education and Music Management majors may meet applied requirements through ensemble participation or studio lessons. Jazz majors must meet applied requirements through studio lessons. Students in the music education and music management programs may not exceed a total of 12 credits in major and/or minor lessons and/or ensembles.

Three-credit major lessons

Graduate level major lessons (see course numbers above) receive three credits and are available to all graduate students in the music department. Major lessons can only be taken with the instrument on which the student auditioned and was accepted into the graduate program.

One-credit minor lessons

Graduate level minor lessons (MUSP 5800, 5810, 6800, 6810) may be available to qualified students, depending upon faculty availability. Students desiring minor lessons should contact the area faculty member and request an audition to demonstrate their skill on the secondary instrument. Students who do not meet the audition requirements may register for undergraduate methods classes for no credit. A maximum of three semesters of minor lessons may be taken.

Summer Applied Study

Music education students enrolled during the summer *may be able* to register for applied music lessons depending upon the availability of an instructor. Due to various scheduling difficulties, **the music department cannot guarantee that a student will be able to take lessons during the summer months**. Therefore, students should plan an alternative course should lessons not be available.

Students desiring to take lessons during the summer must inform Graduate Program Director Dr. Timothy Newman, no later than the last week of the spring semester.

Please Note: Non-matriculated students are not permitted to take applied lessons.

EXIT REQUIREMENTS

COMPREHENSIVE EXAM

The comprehensive examination is a written test required of all students in the Master of Music degree programs. Students sit for the exam in the semester prior to completion, and the content of the exam is dependent upon the student's degree program. To apply to sit for the comprehensive exam, a matriculated student must:

1. complete or be in the process of completing a minimum of 24 credits,
2. have a minimum GPA of 3.0, and
3. be prepared to display competence in the area of concentration.

This information can be found at: <http://www.wpunj.edu/academics/graduate-studies-and-research/academic-policies.dot>

Students who meet the requirements may sit for the comprehensive examination. Students must notify their Area Coordinator no later than the second week of the semester they plan to sit for the exam and submit an **application** for the exam. The application for the comprehensive examination can be obtained from the Graduate Admissions Office, 300 Pompton Road, Morrison Hall, Room 102. The exam schedule for each individual area can be found below.

Completed exams are read by at least two area faculty and graded on a Pass/Fail basis. Students will be given the results of their comprehensive exam no more than four weeks after sitting for the exam.

Students who do not successfully complete all sections of the exam or display insufficient comprehension of a particular area of the exam will consult with their advisor to determine an appropriate course of action:

1. retake the failed portion(s) of the comprehensive exam within one year of the initial examination, or
2. complete a paper or other project to demonstrate their knowledge of the subject in which they were deficient.

A student has the opportunity to retake the comprehensive exam within one year of initial examination. Appeals or additional opportunities to retake the exam are to be considered by the chairperson of the department and the appropriate dean. Students are strongly advised to sit for the comprehensive examination within one semester of the completion of their academic course work.

COMPREHENSIVE EXAM INFORMATION BY AREA

M.M. Jazz Studies Comprehensive Exam

To successfully complete the M. M. Comprehensive Exam in Jazz Studies, the students should be able to:

- Have the ability to access knowledge
- Codify their knowledge, and combine newly learned material with commonly known concepts
- Write brief answers to identification questions
- Write succinct and well-organized essays
- Develop methodology for multi-layered analysis of unknown scores

The M.M. Jazz Studies comprehensive exam is taken the third semester of study, normally the last Monday of November.

The exam is formatted in three sections 1) short answer, where the student must correctly complete 30 of 50 questions; 2) score analysis where they must analyze 2 of 3 scores; and 3) answer 2 of 3 essay questions.

The students should consult with their area advisor at the beginning of the 3rd semester of study on specific best practices for exam preparation.

Composition & Arranging: Professor Pete McGuinness

Performance: Dr. David Demsey

M. M. Music Education Comprehensive Exam

Music Education students can take the comprehensive exam in the fall, spring, or summer semesters.

Fall 2014:

October 1 Deadline for application for comprehensive exam for students expecting May 2014 degree conferral.

November 3 Comprehensive Exam given (1st Monday in November)

Spring 2015:

February 1 Last day to notify graduate program director and graduate office of intention to sit for comprehensive exam in spring 2015.

March 9 Comprehensive Exam given (2nd Monday in March).

Summer 2015:

June 3 Last day to notify graduate program director and graduate office of intention to sit for comprehensive exam in summer 2015.

TBA Comprehensive Exam given at discretion of area coordinator

The Comprehensive Exam for the Music Education Concentration has three sections. The first section requires short answers to 20 out of 40 terms and phrases that have been chosen from each student's coursework as well as from contemporary issues in the fields of music and education. The second section requires two comprehensive essays, chosen from a selection of questions derived both from the

student's coursework and research or practical interests. The third section involves a brief theoretical analysis.

To pass the Comprehensive Exam for the Music Education Concentration, we recommend that students review major ideas (concepts, people, places, things) from all graduate coursework, particularly Foundations of Music Education. In addition, students should be familiar with the major theoretical and practical concepts that are behind their thesis research and know the names of leading scholars relative to their research topic. Many students also find Mark's book *Contemporary Music Education* or Mark and Gary's *A History of American Music Education* to be helpful as well—both may be found in the Cheng Library on the WPU campus.

M. M. Music Management Comprehensive Exam

The content of the exam is comprised of subject matter that students have studied in ALL of their graduate courses, and it is expected that they use their skills acquired in these courses to answer the questions effectively.

Effective answers will include the following: a broad understanding of content and issues in the field, the ability to provide evidence in support of positions taken in the answers, the ability to conceptualize and show relationships between ideas, and the ability to write in a clear, concise, grammatically correct manner and use citations when appropriate.

The student has twenty-four hours to complete the exam. They will complete the exam in any word processing program and return it to Dr. Stephen Marcone electronically 24 hours after you receive it. During the exam, questions will be answered at marcones@wpunj.edu, 973.224.3370.

The exam will be read by at least two area faculty and graded on a Pass/Fail basis. Students who do not successfully complete all sections of the exam or display insufficient comprehension of a particular area of the exam, will consult with their advisor to determine an appropriate course of action:

1. retake the failed portion(s) of the comprehensive exam within one year of the initial examination, however, to continue in the program, the full comprehensive exam must be completed in the semester in which it was attempted
2. complete a paper or other project to demonstrate their knowledge of the subject in which they were deficient

Appeals or additional opportunities to retake the failed portion(s) of the exam are to be considered by the chairperson of the department and the appropriate dean.

CAPSTONE PROJECT

Each degree program requires that students complete one or more final or capstone projects as described below.

Music Education: thesis, or lecture-recital with paper, or conducting project

Music Management: thesis or project

Jazz Performance: performance recital; thesis, or tribute recital

Jazz Arranging and Composition: arranging recital

Performance Recitals

Students in the Jazz Performance and Jazz Arranging tracks are required to complete a performance or arranging recital in the final semester of study.

M. M. Jazz Arranging/Composition Recital

Students performing recitals must meet once with Professor McGuinness to go over and gain approval for all music to be presented at the recital well in advance to the first rehearsal (at least two weeks prior).

The recital must include the following:

- 1) A concert length time of at least one hour, but no longer than one hour and 15 minutes.
- 2) A minimum of two arrangements for standard-size big band (4 trumpets and or flugelhorns, 4 trombones, 5 saxes with optional woodwind doubles to be determined, optional guitar, piano, bass, drums). Any use of extra/non-traditional instruments with this ensemble (e.g. vibraphones, French horn, wordless vocal, others) may be used, but only with the approval of Professor McGuinness beforehand. The big band pieces can either be based on original material, but must include at least one arrangement of another composer's work - preferable a well-known song, "standard" or well-known jazz/jazz-related selection.
- 3) A minimum of two highly-arranged small group pieces, using a standard 3-4 piece jazz rhythm section with 2-5 horns using a mix trumpet(s), sax(es), trombone(s), as approved by Professor McGuinness. Again, a mix of original material with arrangements of others composers' work is ideal. Any unusual instrumentation/use of voice choices may be allowed upon approval.

Otherwise, students may present other material in any format (time permitting), ideally based on original compositions and/or arrangements, for any sized/orchestrated ensemble including solo performance. No prior approval for these work(s) is necessary.

Professor McGuinness (and/or an appropriate jazz studies professor) will observe the student's recital. Upon completion of the recital, a determination of "pass" or "fail" for the recital will be made, based upon the observation of the performance as outlined by the above requirements and the overall quality of the compositions/arrangements performed.

M.M. Jazz Performance Recital (Performance Majors Only)

Jazz Performance Majors present a one-hour small group recital in the final semester of applied major study. The recital is the culmination of students' training and preparation and reflects the scope and depth of their musicianship.

It is essential that the Recital be conducted in a professional manner. This means that a great deal of work and thought must go into the preparation of the recital, with special attention to the programming, presentation, and the actual performance. The pass-fail credit received for the Recital is not earned only by performing a concert; they involve preparation for the performance by learning good rehearsal techniques, setting up publicity and program details, and responding to comments and criticism from the private instructor, who acts as advisor to this project.

Recital repertoire should include a variety of musical selections with respect to tempo, style, instrumentation, and mood. No more than 50 percent of the program can be written by any one composer, including the student recitalist. Special projects such as student compositions and arrangements are encouraged.

M.M. Jazz Tribute Recital (Alternate to Thesis for Performance Majors)

The recital features a performance that is related to the music of a particular jazz player. The repertoire performed may be composed, performed or written in the style of the subject of the tribute. It is encouraged that the particular player should be the same as focused on in the student's area of expertise, and final Masters project in Graduate Seminar.

Music Education Lecture-recital

Music Education students may choose a lecture-recital as their final project option. The music education lecture-recital option consists of a public musical lecture-performance, supplemented by a formal written paper that documents the research done to support the lecture recital. To pursue this option for a final project, students must take applied lessons for a minimum of one semester and work closely with the applied teacher to determine an appropriate topic for the lecture and performance. Students who auditioned and were accepted on a secondary instrument should confer with the applied teacher and the area coordinator before planning to do a lecture-recital based on the secondary instrument.

Final Written Projects

As described under the Capstone Project heading, options for final written projects include (by concentration) the thesis (all concentrations), the analytical paper (for jazz performance) or the lecture-recital paper or conducting project paper (for Music Education). The final written project involves gathering, analyzing, and presenting advanced concepts related to an area of interest to the student, in written form. Final written projects are usually begun in the Research Techniques course (MUSI 5300) and designed in the Graduate Seminar (MUSI 6300). The projects are commonly completed and defended during the student's last semester of study.

NOTE: Refer to the Music Thesis Manual for complete information about requirements for the Master's Thesis

Music Thesis Manual can be found at: <http://www.wpunj.edu/coac/departments/music/currentStudents/>

GRADUATION

Students must apply for graduation a semester before they expect to complete all requirements for the degree. The university's deadlines for graduation are:

- September 1 for January graduation
- December 1 for May graduation
- June 1 for August graduation

A minimum 3.0 GPA is required for graduation from a Master's program at William Paterson University of New Jersey.

The application for graduation can be found online at <https://wpconnect.wpunj.edu> WPconnect > Students > Graduation.

CHECKLIST FOR GRADUATION

Checklist 1: Important applications (please see deadlines above)

- Application for Comprehensive Exam
- Application for Graduation
- Final Project Approval

Checklist 2: Requirements for graduation:

- Course Requirements Completed (36 credits)
- Comprehensive Exam Passed
- Lecture Recital Completed (music education)
- Performance Recital Completed (jazz)
- Tribute Recital Completed (jazz)
- Thesis Defense Completed
- Final Project Completion
- Graduation Clearance

Music Department
William Paterson University
Master of Music, Final Project Form

Attach this form to the proposal that is submitted to the music department for approval. Be sure the form is retrieved from your student folder and signed by your advisor and committee upon the occasion of the defense and upon completion of the final project. Keep a copy of the signed form at each step of the final project.

Name: _____ Student Identification Number: _____

Final Project Title:

Final Project Proposal We, the below signed faculty, approve of the above final project and agree to serve as members of the committee.

Advisor: _____ Date: _____

Signature Committee member: _____ Date: _____

Signature Committee member: _____ Date: _____

Final Project Defense We, the below signed faculty, agree to serve as examiners at the oral defense of the above project on the date and time stated, and/or we agree to attend the public performance of the (music education) lecture/recital.

Date and time of lecture/recital:

Date and time of defense:

Signature Advisor: _____ Date: _____

Signature Committee member: _____ Date: _____

Signature Committee member: _____ Date: _____

Revised 10/15/2014 Timothy Newman